

**MEETING MINUTES, Lower Connecticut River Land Trust
9/18/18, LCRVCOG Office, 145 Dennison Rd., Essex**

Board Members In Attendance: Bonnie Reemsnyder, Carl Fortuna, Anthony Salvatore, Noel Bishop, Melvin Woody, Cathy Iino.

Board Members Not In Attendance: Michael Maniscalco, Clair Matthews (alternate)

Other: Sam Gold, Margot Burns

The meeting was called to order at 1:04pm.

Motion: To amend the agenda to include approval of the 7/18/18 meeting minutes and the 7/25/18 annual meeting minutes, as well as insurance expenditure recommendations.

Motion made by: Anthony Salvatore

Seconded by: Noel Bishop

Voted: Motion approved unanimously.

Approvals of Minutes:

Motion: To accept the Meeting Minutes of 7/18/18 and 7/25/18 as presented.

Motion made by: Cathy Iino

Seconded by: Carl Fortuna

Voted: Motion approved unanimously.

Insurance Expenditure:

Motion: To approve expenditure for Directors and Officers insurance.

Motion made by: Noel Bishop

Seconded by: Melvin Woody

Discussion concerned approval of expenditure up to \$2,000 so that both Directors and Officers and General Liability Insurance could be bought as verbal quotes from agents had designated that amount as a probable maximum.

Motion: To approve expenditure for Directors and Officers insurance and General Liability Insurance for the lowest bid from a qualified company.

Motion made by: Noel Bishop

Seconded by: Melvin Woody

Voted: Motion approved unanimously.

Bylaws Amendment:

Discussion concerned the draft amendment to the bylaws for the creation of the LTE advisory subcommittee and who should be allowed to represent the land trusts on the Sub-Committee.

Motion: To allow the LTE Sub-Committee to decide for themselves who they would like to represent them and that shall should be changed to may, and that the representative must be duly appointed in the draft amendment.

Motion made by: Anthony Salvatore

Seconded by: Noel Bishop

Voted: Motion approved unanimously.

Update on Fundraising and Development Project:

Margot Burns informed the board of the generous grant of \$5,000 from the Connecticut River Gateway Commission to the LCRLT for business structure startup costs including insurance, website, and fund development. The Gateway Commission also provided a matching grant, up to \$5,000, of 2:1 for funds raised from the LTE land trusts for Tom Curren, the fund development coordinator. This grant is conditional on all of the LTE land trust contributing financially to the development project.

A grant application was submitted to the Middlesex Community Foundation for development of the website which will be based on the case statement for conservation of the lower river region, *Inheritance*.

The first workshop for the fund development program for the individual land trusts was held Sept. 6th.

2018 Operating Budget:

Motion: To approve operating budget as presented

Motion made by: Anthony Salvatore

Seconded by: Carl Fortuna

Discussion concerned adding a line item for donations.

Motion: To approve operating budget as presented with an added line item for donations.

Motion made by: Anthony Salvatore

Seconded by: Carl Fortuna

Voted: Motion approved unanimously.

Bank Account Signatures:

Motion: To approve checks must be signed by 2 out of the 4 signators.

Motion made by: Cathy Iino

Seconded by: Anthony Salvatore

Voted: Motion approved unanimously.

Update on Mission Statement:

Margot Burns presented the staff developed mission statement developed from the mission of the Gateway Commission – *To conserve and steward the natural and working lands, and historical, cultural, and scenic resources of the communities of the lower Connecticut River Valley Region and the organizations that contribute to this mission.*

Motion: To approve the mission statement as presented except for the deletion of a comma and the addition of a 'the' – ***To conserve and steward the natural and working lands and the historical, cultural, and scenic resources of the communities of the lower Connecticut River Valley Region and the organizations that contribute to this mission.***

Motion made by: Anthony Salvatore

Seconded by: Melvin Woody

Voted: Motion approved unanimously.

Website and Logo:

The LCRLT existing logo was previously created by Torrance Downes and we will be creating a basic placeholder website until we have the funding in place to create the website based on the LTE case statement.

Motion: To adjourn the meeting at 1:40

Motion made by: Anthony Salvatore

Seconded by: Melvin Woody

Voted: Motion approved unanimously.